

**Executive Committee Call
30 July 2019
Minutes**

| Attended: | Apologies: | Secretariat |
|--|---|---|
| Joanne Carter (Vice-Chair) & Selamawit Bekele Timur Abdullaev Pierre Blais Paula Fujiwara Anjali Kaur David Lewinsohn Austin Obiefuna Aaron Oxley Victor Ramathesele Diana Weil (for Tereza Kasaeva) Cheri Vincent | Amy Bloom Megan Cain Christy Hanson | Lucica Ditiu Jenniffer Dietrich |
| Minutes of Discussion | | Outcome(s) |
| 1. Governance: Board Membership | | |
| <p>The Governance and Board Relations Manager informed the Executive Committee that four Board members are up for rotation in the first half of 2020, these are: Developed country NGO (one seat), developing country NGO (one seat), TB-affected Communities (two seats).</p> <p>The paragraphs from the Board Governance Manual that outline the expectations of a transparent and documented process that is managed by each constituency were highlighted.</p> <p>The Board member representing TB-affected Communities, speaking also on behalf of the developing country NGO Board member, shared with the Committee that both constituencies plan to launch two processes at the same time:</p> <ol style="list-style-type: none"> 1. Building the Board delegation (following the decision point from the 31st Board meeting) 2. Select the new Board representatives <p>For this effect, they have developed a <i>delegation manual</i> that both constituencies will use to build the delegations, and select Board representation.</p> <p>In terms of timeline, the call for delegation membership is planned for September 2019 and creation of the delegations by the end of September with the aim to hold the first delegation meeting during the Union Conference (end-October), and possibly a joint delegations retreat sometime in November prior to the Board meeting. Both constituencies are also discussing to seek funding from GIZ and working on a joint proposal. One of the first tasks of the delegation will be to draft a CRG proposal for funding to be presented at the Board, which will also comprise activities of the delegations in addition to CRG activities.</p> | | <ul style="list-style-type: none"> • The Executive Committee discussed upcoming board membership changes and process for replacement, including timelines, and noted that the rotation of the civil society constituents is a process well underway. |

| | |
|---|--|
| <p>Once the delegations have been created, the new board members will be elected. The aim is to present the incoming Board members at the Board meeting in Jakarta so that they are familiar faces in the following Board meeting when they will participate as regular board members.</p> | |
| <p>2. Board Leadership Change</p> | |
| <p>The Chair of the Board Chair Nomination Sub-committee shared details of the nomination and selection process as well as the steps from the timeline document that the entire process went through up to this point. Five nominations were received by the deadline of 31 May 2019, since then, the Board Chair Nomination Sub-committee had two calls in addition to email exchanges where the nominated candidates were discussed. After analysis and deliberations, it became clear that two candidates were the strongest. Between these two, one decided to support the other’s nomination. Strong signals were received from the Ministry of Brazil that they want to be proactive, involved and use the role of Chair to advance TB in the world. The selection of the Sub-committee was based on seniority, experience and willingness, especially considering the constraints of such a high-level position, to be actively involved with the Partnership. Based on the points referred to above, and the earnest engagement of the Minister, the Board Chair Nomination Sub-committee recommended to the Executive Committee the appointment of Dr Luiz Henrique Mandetta, Minister of Health of Brazil, as new Chair of the Stop TB Partnership Board for a 3-year term starting in December 2019.</p> | <ul style="list-style-type: none"> • The Executive Committee agreed to recommend for Board approval the appointment of Dr Luiz Mandetta, Minister of Health of Brazil, as new Chair of the Stop TB Partnership Board for a 3-year term starting in December 2019, following a vetting period that ends on 12 August 2019. |
| <p>3. Role of the Chair of the Board</p> | |
| <p>The Governance and Board Relations Manager highlighted the most important Board Chair commitments and roles, based on the Board Governance Manual as well as past experience of effective activities during the engagement work with the outgoing Chair, Minister Motsoaledi. Executive Committee members noted to add in the document the fact that the role at Board meetings can be shared with the Vice-Chair. And further, reflect more of the leadership role from the Board Chair in terms of preparations of the Board meeting and strategizing in advance about key outcomes. The Executive Director invited Executive Committee members to send comments, be it regarding to UNHLM targets or the work from past experience with Minister Motsoaledi that might not yet be fully reflected in the document.</p> | <ul style="list-style-type: none"> • The Executive Committee discussed the role and commitments of the Chair and agreed on a one-week review period to send any comments directly to the Secretariat. |
| <p>4 . AOB</p> | |
| <p>Next Executive Committee Conference Call is scheduled for 13 September 2019.</p> | <ul style="list-style-type: none"> • Stop TB Secretariat to send out the calendar invite. |