

**30<sup>th</sup> Stop TB Partnership Board Meeting & Events**  
**12 – 15 March 2018**  
**New Delhi, India**

**PRACTICAL INFORMATION NOTE**

We are pleased to provide updated information on the 30<sup>th</sup> Stop TB Partnership Board meeting, 14-15 March 2018, and all meetings and events that are jointly organized by the Government of India, Stop TB Partnership and WHO SEARO.

We look forward to welcoming you in New Delhi!

**SUMMARY OF EVENTS**

<b>Monday, 12 March (08.00)</b> Imperial Hotel (departure)	Site visits
<b>12 March (18.30)</b> Shangri-La Hotel, Café Lawns	Dinner hosted by Regional Director, WHO SEARO <i>Stop TB Board members and guests are invited</i>
<b>13 March (Morning)</b> Vigyan Bhawan	Delhi End TB Summit 2018
<b>13 March (Afternoon)</b> Vigyan Bhawan	High-level Leadership Meeting on Ending TB in South-East Asia <i>One year of Delhi Call for Action</i>
<b>13 March (Evening)</b> Shangri-La Hotel	Dinner hosted by the Government of India <i>(includes Kochon Prize Ceremony)</i>
<b>14 March (morning)</b> Shangri-La Hotel, Ballroom	Finance Dialogue Stop TB and WHO SEARO joint meeting
<b>14 March (afternoon)</b> The Imperial Hotel	Stop TB Partnership Board Meeting (Day 1)
<b>14 March (19.00)</b> Dinner at Leela Palace, Ballroom	Stop TB Partnership Private Sector Constituency Dinner <i>Stop TB Board Members and guests, &amp; WHO SEARO guests</i>
<b>15 March (all day)</b> The Imperial Hotel	Stop TB Partnership Board Meeting (Day 2)
<b>15 March (19.00)</b> Dinner at Taj Mahal Hotel	REACH and Lancet Commission

## STOP TB PARTNERSHIP BOARD MEETING VENUE

### The Imperial Hotel

Janpath Lane, Connaught Place  
New Delhi, 110001  
India  
Tel: +91 1123341234  
Map: <https://goo.gl/maps/mUyS81KjspR2>

## LOGISTICS BY DAY

### Monday, 12 March 2018

08.00-16.00

#### Site Visits:

- **Site Visit A:** New Delhi Tuberculosis Centre, New Delhi  
Departure from The Imperial Hotel main entrance at 08.15 sharp.
- **Site Visit B:** National Institute of TB and Respiratory Diseases, New Delhi  
Departure from The Imperial Hotel main entrance at 09.00 sharp.

18.30 – 22.00  
Dinner Event

Dinner hosted by Regional Director, WHO SEARO

*Shangri-La Hotel*

Venue: **Shangri-La's Eros Hotel**  
19, Ashoka Road, Janpath, Connaught Place  
New Delhi, Delhi 110001, India  
Map: <https://goo.gl/maps/LU6bq7UaoHn>

#### Logistics for dinner event:

Transportation to the Regional Director's WHO SEARO Dinner:  
**Buses will leave The Imperial Hotel at 18.30 and return at 22.00.**

### Tuesday, 13 March 2018

08.30-13.00

#### Delhi End TB Summit 2018

*Vigyan Bhawan*

The Delhi End TB Summit is from 10.00 -13.00 at Vigyan Bhawan and will be inaugurated by Hon. Prime Minister Narendra Modi.

Venue: **Vigyan Bhawan**  
Rajpath Road Area, Central Secretariat  
New Delhi, Delhi 110001, India  
Map: <https://goo.gl/maps/FPpFuNb5ojn>

## IMPORTANT INFORMATION

### How to obtain your entry pass, security requirements and transportation details:

Entry to Vigyan Bhawan is based on **invitation cards** in an **envelope printed with your name** (as it is in your passport). Please see instructions below.

#### To obtain your invitation card and envelope to the Delhi End TB Summit:

- The Imperial Hotel will provide your invitation card at check-in.
- For **those who are not staying at this hotel**, your invitation card and envelope will be available in **Suite 116 as of 14.00, Monday, 12 March.**

## Security requirements to enter Vigyan Bhawan:

- To enter the Vigyan Bhawan gate you are required to present 3 items:
  1. Invitation card
  2. Envelope of the invitation card with your name
  3. Passport
- Each invitation will have a designated gate entrance.
- **NO mobile phones** and cameras are allowed in Vigyan Bhawan.  
**NOTE: There will be a baggage counter to check-in phones.**
- NO handbags, laptops, briefcase, snacks, cigarettes, match box, lighters, electronic remote car keys, etc. are allowed in Vigyan Bhawan.

## Transportation arrangements:

- Buses from The Imperial Hotel have been arranged to transport delegates to Vigyan Bhawan. You are kindly asked to be at The Imperial Hotel lobby by 08:30 am. **The last bus will leave the hotel by 9 am sharp.**
- Note: All participants are required to be seated by 10.00 am.
- **Buses from Vigyan Bhawan** are being arranged to transport delegates at the end of the meeting (17.30) directly to the Government of India Dinner at the Shangri-La Hotel.

Lunch will be provided at *Vigyan Bhawan*

14.30-17.30	High-level Leadership Meeting on Ending TB in South-East Asia	<i>Vigyan Bhawan</i>
18.30-22.00 Dinner Event	Dinner hosted by the Government of India <i>Kochon Prize Ceremony</i>	<i>Shangri-La Hotel</i>

## Logistics for dinner event:

**Buses will leave Vigyan Bhawan at the end of the meeting (17.30) to go directly to the GOI dinner. Buses will also depart from the Imperial Hotel at 18.30.**  
The return to The Imperial Hotel will be at 22.00.

## Wednesday, 14 March 2018

Transportation will be available to and from The Imperial Hotel to the Shangri-La Hotel according to meeting times. Walking distance between hotels is 7 minutes.

08.30-12.15	WHO SEARO & Stop TB Partnership Meeting Financing Dialogue Panel	<i>Shangri-La, Ballroom</i>
12.15 – 13.15	<i>Lunch</i>	
13.15 -13.45	Bus transportation from the Shangri-La to The Hotel Imperial <i>As a reminder, there is also the option to do the 7 minute walk.</i>	
14.00-18.00	30th Stop TB Board Meeting	<i>The Imperial Hotel, The Royal Ballroom</i>
18.30-22.00 Dinner Event	Private Sector Constituency Dinner Venue: <b>Leela Palace</b> Africa Avenue, Chanakyapuri Diplomatic Enclave New Delhi, Delhi 110023, India <b>Map:</b> <a href="https://goo.gl/maps/ZjK4ejVhz8R2">https://goo.gl/maps/ZjK4ejVhz8R2</a>	<i>Leela Palace</i>

# Stop TB Partnership

## Logistics for dinner event

Transportation for the Private Sector Constituency Dinner:

**Buses will leave** The Imperial Hotel at **18.30** and return at 22.00.

## Thursday, 15 March 2018

08.30-18.00	30th Stop TB Board Meeting	<i>The Imperial Hotel, The Royal Ballroom</i>
18.30-22.00 Dinner Event	Dinner hosted by REACH and Lancet Commission Venue: <b>Taj Mahal Hotel (formerly Taj Mansingh)</b> Taj Mansingh Hotel Road South Block, Man Singh Road Area New Delhi, Delhi 110001, India Map: <a href="https://goo.gl/maps/KfDYMfB5aen">https://goo.gl/maps/KfDYMfB5aen</a>	<i>Taj Mahal Hotel</i>

## NEW DELHI AND GETTING AROUND

### Transportation from the international airport:

#### Indira Gandhi International Airport

Customer care number: + 91 124 3376000 and website: [www.newdelhairport.in](http://www.newdelhairport.in)

The airport is located in Palam, 16 kilometers (10 miles) south of the city, and the travel time to city center is 45 minutes to 1 hour during normal traffic. The road to the airport becomes very congested during peak hours.

The following terminals are in use at the airport:

Terminal 1C -- Stand-alone low cost carrier domestic arrivals. (GoAir, Indigo, and Spice-Jet).

Terminal 1D -- Stand-alone low cost carrier domestic departures. (GoAir, Indigo, and Spice-Jet).

Terminal T3 -- International and domestic flights, with the exception of low cost carriers listed above. This new terminal is located near the old international Terminal 2 (which has closed).

Free wireless Internet is available in all terminals. However, users must get a password sent to their cell phone.

#### Transportation from the Airport

It is strongly recommended to arrange an airport pick-up directly with your hotel. Please do not rely on taxi companies at the airport when you arrive.

In the event you need to arrange your own transportation, it is recommended to use Uber.

## VISA

Visa is the responsibility of each participant. Please be aware that India has an online visa system and depending on your country context there are several visa options.

If you need a letter of invitation, please contact [boardaffairs@stoptb.org](mailto:boardaffairs@stoptb.org)

If a reference / contact person in India is required, you may indicate:

Name: Ms. Anjali Datta

Phone: +91 11 46505050

Address: Airborne

E-mail: [gurpreet@airborneholiday.com](mailto:gurpreet@airborneholiday.com)

A-179, Saini Bhawan

Bhisham Pitamah Marg

New Delhi 110003 India

## INSURANCE

Participants should make their own arrangements with respect to health and travel insurance. On-call doctors are available at all 4-star and 5-star hotels in Delhi.

## SAFETY

New Delhi is a fairly safe place. It is a mega city with a population of over 12 million. Therefore, it has crime issues that go along with being a city of such size. Petty theft does occur and people should practice caution. Avoid wearing expensive jewellery, carrying large amounts of cash. Pickpockets thrive in crowded areas such as markets as well as bus and train stations. Do not leave valuables unattended. Women should keep purses or bags close to their sides and men should store wallets in front instead of rear pockets.

Participants should take certain precautions.

- Avoid carrying heavy cash in crowded areas and placing wallets in rear pockets; consider carrying cash and valuables in a concealed belt pouch
- Refrain from conversations and being overly friendly with strangers who may approach you
- Visit only recommended and well-known places, and avoid going out alone
- Only open your hotel door to staff or people you know

The Indian bureaucracy is very particular about documents. It is a good idea to have photocopies, as well as scanned copies online, of all the important documents such as your passport, visa, travel insurance, and driver's license, in case you lose any of these documents.

Demonstrations, protests and mass gatherings occur in major public areas. Avoid these situations as they can be dangerous. Avoid traveling at night.

Food poisoning is common for travellers to India. Some recommend to avoid eating meat altogether. These and many other issues are discussed at [India Food Safety](#). It is always safer to drink bottled water.

### Emergency numbers:

Police: +91 100

Fire and ambulance: +91 101

## CURRENCY

Rupee (Rs /INR) is the currency used in India. 1 dollar is 64 rupees.

Credit cards are accepted in many parts and most banks have ATMs. Currency exchange counters are available in the airport arrivals area, and hotels. Exchange currency only at authorized currency changers or banks, and be sure to obtain a receipt.

## COMMUNICATION

The telephone country code for India is +91. The area code for New Delhi is 11.

## POWER



India uses 230V/60HZ. The typical outlet is a Type D 5 amp BS-546 socket. A two pin plug works just fine. Participants are encouraged to bring an adaptor for personal use. Be sure to confirm that your devices are compatible with this voltage and that your adaptor will work in these outlets.

## LANGUAGE

English is the official language of the Stop TB Board. All presentations and posters will be in English.

## WEATHER AND TIME

Spring in New Delhi, which starts in mid-February and ends in late March, is one of the best seasons to visit the city. The weather is comfortable, with warm days, cool nights, and only occasional rainfalls. The temperatures can vary considerably in the day and evening, so sweaters, jackets, or other clothing layers are recommended. In March, the temperature in New Delhi normally ranges from +15°C to +29°C. Standard time in New Delhi is GMT+5.5

## VALUE ADDED TAX (VAT)

VAT is levied on most goods and services at a standard rate of 18% and is included in the retail price. VAT refund is not available in the Republic of India.

## TIPPING

Tipping is not mandatory in India. Gratuities may be offered at your discretion based on your satisfaction with the service provided. If you do wish to tip for a service, some general guidelines are:

- Hotel, airport and train station porters can be tipped approximately INR 50/bag.
- If a service charge is not included, guides can be tipped INR 200 and drivers approximately INR 350 per day or 10 percent of the tour where appropriate.
- In restaurants, if the service was good, you can tip between 5-10% of the bill depending on the category of the hotel, and the bill amount.

## SMOKING & ALCOHOL

All conference rooms and public areas in the venue are strict no-smoking zones. Smoking in public areas (eg. hotels, airports, restaurants) and during transportation (eg. airlines, railways, cars & coaches) is a punishable offense in India. However, airports major hotels etc. are equipped with dedicated smoking areas. Please note that the legal drinking age in New Delhi is 25.

## HOW TO REACH US

Jennifer Dietrich mobile nr: +41 79 598 6687 email: [jennifferd@stoptb.org](mailto:jennifferd@stoptb.org)  
Catie Rosado mobile nr: +41 79 218 9800 email: [catier@stoptb.org](mailto:catier@stoptb.org)

## DOCUMENTS

The 30<sup>th</sup> Stop TB Partnership Board will be a **paperless meeting**. All documents will be made available online and participants will be provided with a USB key containing all documents onsite. Printing may be requested one week in advance at [boardaffairs@stoptb.org](mailto:boardaffairs@stoptb.org)

\*\*\*\*\*