

Assisi, Italy November 2005

Dear Colleagues and Friends,

Welcome to Assisi. I am happy to you were able to join us in this historic town, in the beautiful Umbria Region of Italy, for the 9<sup>th</sup> Meeting of the Stop TB Partnership Coordinating Board meeting. I trust that your flight and arrival in Assisi went smoothly. This letter is by way of practical assistance to help make your stay more enjoyable and our meetings more productive.

# Wednesday 9<sup>th</sup> November 2005

 19.30 Reception at Hotel San Francesco, via S. Francesco 52, Assisi - Stop TB Italy to host. Via S. Francesco leads from the centre of the town towards the imposing Basilica di San Francesco.

### Thursday 10<sup>th</sup> November 2005

- **08.00 Rendezvous** in the reception of your hotel. Stop TB Italy or Secretariat staff will be available to guide you to the meeting room.
- **08.30 Opening Session,** Sala Della Conciliazione, Assisi Municipal Town Hall, Piazza del Comune.
- 13.00 Lunch in the Hotel dei Priori
- **20.00 Official Dinner** at the Buca di San Francesco, Via Brizi 1 (off Via Cristofani), Assisi Region Umbria to host.

## Friday 11<sup>th</sup> November 2005

- 08.30 Meeting re-commences
- o 13.00 Lunch in the Hotel dei Priori
- 18.15 Meeting closes
- Free evening

### Saturday 12<sup>th</sup> November

 09.30 Tour of the Basilica San Francesco - meet at the Piazza del Comune. Other tours may be available on request - talk to Louise Baker or Winnie Deguzman for further details.

For your departure, the following Shuttle service has been established:

#### ASSISI to PERUGIA AIRPORT

11 <sup>th</sup> November	3:00 p.m. (4:30 flight)
12 <sup>th</sup> November	5.00 a.m. (6:20 a.m. flight)
	3:00 p.m. (4:30 p.m. flight)

#### ASSISI - ROME LEONARDO DA VINICI (FUIMICINO)

11th November	8:00 p.m.
12th November	7:30 a.m., 12.00 noon

If you need assistance during your stay, Stop TB Italy personnel and Secretariat staff will be available in your hotel and at the meeting room to help.

Please do feel free to get in touch with Louise Baker (tel.0041 79 249 3519) or Winnie Deguzman <u>deguzmanw@who.int</u> who will attempt to solve any problems you may encounter.

With best regards.

Marcos Espinal, Executive Secretary